ECHO DESIGN & INTEGRATION

Pay: $65K - $90K annually

Position Overview

We are seeking a highly motivated and results-driven Project Manager to oversee customer engagement, business development, and production operations within a manufacturing environment. This role is responsible for generating new business opportunities, managing customer inquiries, and coordinating projects from quotation through final delivery. The successful candidate will ensure operational excellence by leading personnel, managing resources, and maintaining on-time delivery of high-quality aerospace and manufactured products.

Key Responsibilities

- Comply with all applicable company safety, environmental, HR, and Quality Management System (QMS) policies and procedures, including AS9100 requirements, and take appropriate action when violations are observed.
- Developing and maintaining customer relationships and responding to sales inquiries in a timely and professional manner.
- Participate in quoting and planning processes to determine customer requirements, including technical specifications, drawings, and contract review, and plan the necessary product realization activities.
- Coordinate with engineering, quality, and production teams to ensure adequate resources are available to meet program requirements, delivery schedules, and AS9100/customer-specific quality standards.
- Maintains necessary project documentation to include customer communication activities.
- Provides customer satisfaction feedback to other members of top management during management review meetings.
- Manage program costs and expenses, and develop and implement process efficiencies where possible, including lean manufacturing initiatives.

Minimum Qualifications

Education/ Training

- At least 2 years of post-secondary education in drafting or engineering
- Familiarity with aerospace quality standards (AS9100/ISO 9001) preferred

Experience

- At least 5 years of experience in project management
- At least 3 years of experience in the manufacturing industry
- Experience reading and interpreting engineering drawings, blueprints, and technical specifications

- Familiarity with materials, tolerances, and processes common to aerospace components (e.g., machining, fabrication, assembly) preferred
- Working knowledge of ITAR/export control compliance a plus

Why Work at EDI?

- Competitive compensation and benefits package
- Opportunities for growth and skill development
- Supportive, collaborative team environment
- Meaningful work in the exciting field of aerospace manufacturing

Additional Information

- Selected candidates will be required to complete a weld sample test during the interview process.
- Due to ITAR requirements, applicants must be U.S. Citizens or U.S. Lawful Permanent Residents or otherwise authorized to access USML technical data.

Physical Requirements

This position requires regular standing, handling tools, reaching, and lifting. You must be able to regularly lift 10 lbs, and occasionally up to 50 lbs. Reasonable accommodation may be made for individuals with disabilities.

Work Environment

Work is performed in a manufacturing environment with exposure to moving mechanical parts, occasional fumes or airborne particles, and loud noise levels. Safety equipment is provided.

Job Type: Full-time

Benefits:

- 401(k)
- 401(k) matching
- Dental insurance
- Health insurance
- Life insurance
- Paid time off
- Vision insurance

Work Location: Spokane Valley in person